



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

FINANCE & AUDIT COMMITTEE MEETING

AGENDA

Meeting Location:

Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:

Tuesday, February 18, 2020 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL
FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

PUBLIC COMMENT

Any person may address the Board of Directors at this time on any matter within the subject matter jurisdiction of the Cabazon Water District; however, any matter that requires action will be referred to staff for investigation and reported at a subsequent Board of Directors meeting. The Board of Directors is prohibited by law from discussing or taking immediate action on items during this public comment period. To comment on specific agenda items, please advise the Board secretary prior to the meeting. **Each public comment will be limited to three (3) minutes. Individuals may not give their time away to another spokesperson. After two (2) minutes, the speaker will be notified that he/she has one (1) minute remaining. AB 1234 ORAL REPORTS (Gov. Code Sec. 53232.3(d))**

ADJOURNMENT

ADA Compliance Issues

In compliance with the Americans with Disabilities Act & Government Code Section 54954.2, if special assistance is needed to participate in a Board meeting, please contact the Clerk of the Board at (951) 849-4442. Notification of at least 48 hours prior to meeting time will assist staff in assuring that reasonable arrangements can be made to provide accessibility at the meeting.



Cabazon Water District
14618 Broadway Street • P.O. Box 297
Cabazon, California 92230

REGULAR BOARD MEETING

AGENDA

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, February 18, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. **Approval of:**
 - a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on January 21, 2020
 - b. Regular Board Meeting Minutes and Warrants of January 21, 2020
2. **Warrants – None**
3. **Awards of Contracts – None**

UPDATES

1. **Update:** San Gorgonio Pass Regional Water Alliance Update
(by Director Israel and Director Morris)
2. **Update:** Manager's Operations Report
(by GM Louie)

OLD BUSINESS

1. Discussion/Action: CUSI Interactive Voice Recognition (IVR) Interface Contract (to electronically contact customers regarding pending service terminations due to non-payment). (by AGM Lemus)
2. Discussion/Action: Well #1 Ongoing Rehabilitation: Bid Selection and Award of Contract (GM Louie)
3. Discussion/Action: Resolution 02-2020: Approving Adjustments to Miscellaneous User Fees (AGM Lemus)

NEW BUSINESS

1. Discussion/Action: District Office A/C System Repair – Quote Review from Ontario Refrigeration (by GM Louie/AGM Lemus)
2. Discussion/Action: Collaborative Agency Meetings Participation (by AGM Lemus)

PUBLIC COMMENTS

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GENERAL MANAGER/BOARD COMMENTS

1. Future Agenda Items

The Board Chair or the majority of the Board may direct staff to investigate and report back to an individual(s) and the Board on matters suggested or direct the General Manager/Board Secretary to place the matter on a future Board meeting.

- Suggested agenda items from the Public.
- Suggested agenda items from Management.
- Suggested agenda items from Board Members.

2. Management Comments

Staff members may speak on items of information not requiring comment or discussion to the Board and public. Topics which may be included on a future meeting agenda may be presented but cannot be discussed. (3 minutes)

3. Board Member Comments

Board members may speak on items of information not requiring comment or discussion to the Board and public. (3 minutes)

MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)
 - a. Finance & Audit Workshop – Tuesday – March 17, 2020, 5:00 pm
 - b. Regular Board Meeting – Tuesday – March 17, 2020, 6:00 pm
 - c. Personnel Committee – None
 - d. San Geronio Pass Regional Water Alliance – Alliance Meeting – Wednesday –

ADJOURNMENT

ADA Compliance Issues

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Cabazon Water District
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FINANCE & AUDIT COMMITTEE MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, January 21, 2020 – 5:00 PM

CALL TO ORDER,
PLEDGE OF ALLEGIANCE,
ROLL CALL

Director Wargo - Present
Director Sanderson - Present

Calvin Louie (General Manager) - Absent
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Absent

***Note: This meeting was recorded by the District -**

FINANCE & AUDIT COMMITTEE

1. Discussion: Finance & Audit Committee Report
 - Balance Sheet
 - Profit and Loss Budget Comparison
2. Finance & Audit Committee District Payables Review and Approval/Signing

Balance Sheet:

The District's combined Cash with Chase and LAIF balance was \$878,847 at month end. The District's total liabilities were approximately \$1.0 million at month end.

Profit and Loss:

- 12. Total Operating Income: outlines the total revenues earned from District operations. YTD is trending near target at 48%.
- 43. Well Maintenance: Includes costs for well maintenance as well as chemical purchases for wells. YTD is over budget due to invoices from Applied Diving for Tank 1 diving inspection & cleaning (\$57.8K) & invoice from Legend Pump & Well Services relating to Well 1 Rehab (\$29.1K).
- 46. Engineering Services: YTD is at 76% due several invoices from Krieger & Stewart in September including \$11.4K relating to Standby Fees.
- 71. Legal Services: YTD is at 66% due to increased legal work related to the following items: Illegal water hookups, Inquiries regarding charitable donation opportunities, Fireflow/fire sprinklers, and a hit hydrant.
- 78. Other Fees/SWRCB: YTD is over budget due payment of a blanket encroachment permit (\$2K) not anticipated in budget.
- 90. Grant & Loan Processing Fee: Loan fee from BNY. YTD is at 95% due to timing of loan fee payment.
- 100. Main Street Improvements: YTD is at 81% due to the timing of project expenditures. In December \$24.2K was paid to JL Fence Co.

As of December 31st, the fiscal year-to-date net loss is \$(13,850).

PUBLIC COMMENT

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ADJOURNMENT

Motion to adjourn at 1723 hr. made by Director Wargo and 2nd by Director Sanderson.

Director Wargo - Aye
Director Israel - Aye

Meeting adjourned at 1723 hr. on Tuesday, January 21, 2020

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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REGULAR BOARD MEETING

MINUTES

Meeting Location:
Cabazon Water District Office
14618 Broadway Street
Cabazon, California 92230

Meeting Date:
Tuesday, January 21, 2020 – 6:00 PM

CALL TO ORDER

PLEDGE OF ALLEGIANCE

REMEMBRANCE OF OUR SERVICE MEN AND WOMEN

ROLL CALL

Director Martin Sanderson - Present
Director Diana Morris - Present
Director Sarah Wargo - Present
Director Maxine Israel - Present
Director Robert Lynk - Present

Calvin Louie, General Manager - Present
Elizabeth Lemus, Board Secretary - Present
Cindy Byerrum, Financial Consultant - Present
Steve Anderson, Best Best & Krieger Law Firm - Present

Note: This meeting was recorded by the District -

CONSENT CALENDAR

All matters in this category are considered to be consistent with the Board/District goals, District Policies and Regulations adopted and/or approved by the Board of Directors, and will be enacted in one motion. There will be no separate discussion of these items. If discussion is required, items may be removed from the consent calendar and will be considered separately.

1. Approval of:

- a. Finance and Audit Committee Meeting Minutes and Warrants approved by the committee on December 17, 2019
- b. Regular Board Meeting Minutes and Warrants of December 17, 2019

Motion to approve following consent calendar item(s) (a.) Finance and Audit Committee Meeting Minutes of (a) December 17, 2019, and (b.) Regular Board Meeting Minutes of December 17, 2019, made by Director Israel and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

2. Warrants – None
3. Awards of Contracts – None

UPDATES

1. Update: **San Gorgonio Pass Regional Water Alliance Update
(by Director Israel / Director Morris)**

Meeting was rescheduled to tomorrow, January 22; nothing to report.

2. Update: **Manager's Operations Report
(by GM Louie)**

Main/Pecan St. property: chain link fence installed; utilities to follow.

Preliminary interviews conducted today regarding vacant Field Crew Worker Position.

Dept. of Defense (DoD) awarded CWD a plaque to recognize us as a Patriotic Employer.

CLOSED SESSION @ 1813 hr.

- (1) CONFERENCE WITH LEGAL COUNSEL– Anticipated Litigation under Gov't Code, section 54956.9(d) (1 case)

OPEN SESSION @ 1838 hr.

Nothing to report

OLD BUSINESS

1. Discussion/Action: User Fee Study (District incident fees and charges, etc.): Adoption of suggested fee adjustments as presented per NBS study.

Motion to approve the User Fee Study suggested fee adjustments as presented by NBS made by Director Israel and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

*Note: a short break was taken from 1912 hr. to 1921 hr.

2. Discussion/Action: Fire Suppression System Installation and Meter Charges (by Director Lynk)

*Note: this item was temporarily tabled to discuss after New Business Item #4: NBS Monthly Water Meter Rate Study Quote.

3. Discussion/Action: Well & Tank #1 ongoing rehab; revised quote from Legend Pump & Well, and update on Rubicon Applied Divers regarding Tank #1. (by GM Louie)

Because the high expense associated with the Tank and Well repairs/rehabilitation, the Board requested that at least one other quote be obtained for the same work so that a comparison could be performed.

Motion to table any decision on the Well and Tank #1 quote provided by Legend Pump and Well until at least a second quote can be obtained made by Director _____ and 2nd by Director _____.

*Note: There was no roll call vote made, but it was the consensus of the Board to table this item. No objections to this were voiced by either Board or Public.

NEW BUSINESS

1. Discussion/Action: Customer Concern: Gabriel Otero, Esperanza Ave, Acct. No. 051863JN.

Mr. Otero did not contact the District as to his absence; the Board decided to table this item to provide him the opportunity to appear. The District Secretary informed the Board that if he did not show an interest in appearing (although he would be contacted and given the opportunity), he would be removed from the February Agenda.

Motion to table any decision regarding Mr. Otero's customer concern made by Director _____ and 2nd by Director _____.

***Note:** There was no roll call vote made, but it was the consensus of the Board to table this item. No objections to this were voiced by either Board or Public.

2. Discussion/Action: Adoption of Ordinance 23 – Amendment of District Rules and Regulations (Ordinance 22) regarding Articles 10 and 11 relating to SB 998. (by AGM Lemus)

Motion to approve the adoption of Ordinance 23: Amendment of District Rules and Regulations (Ordinance 22) regarding Articles 10 and 11 relating to SB 998 made by Director Sanderson and 2nd by Director Wargo.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

3. Discussion/Action: CUSI Interactive Voice Recognition (IVR) Interface Contract (to electronically contact customers regarding pending service terminations due to non-payment). (by AGM Lemus)

The Board had several questions about this, and decided that it should be tabled until additional information could be obtained. Two of the questions asked were whether this could be blocked by customers (thinking this was just another scam or robo-caller), and whether the IVR would track calls made.

Motion to table any action regarding CUSI Interactive Voice Recognition (IVR) Interface Contract made by Director _____ and 2nd by Director _____.

***Note:** There was no roll call vote made, but it was the consensus of the Board to table this item. No objections to this were voiced by either Board or Public.

4. Discussion/Action: NBS Monthly Water Meter Rate Study Quote – to re-evaluation current monthly water meter charges and usage rates.

The Board expressed interest in the possibility of lowering monthly meter charges and raising water usage charges. It was understood that the District's budget and financial standing would play a large part in what could be done responsibly.

Motion to approve the NBS Monthly Water Meter Rate Study Quote: to re-evaluate current monthly water meter charges and usage rates made by Director Israel and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

OLD BUSINESS (revisited):

2. Discussion/Action: **Fire Suppression System Installation and Meter Charges (by Director Lynk)**

*Note: this item was temporarily tabled to discuss after New Business Item #4: NBS Monthly Water Meter Rate Study Quote.

It was the consensus of the Board to have NBS look into this during the monthly water meter rate study; to include this as part of the study.

***Note: There was no roll call vote made, but it was the consensus of the Board to table this item. No objections to this were voiced by either Board or Public.**

NEW BUSINESS (revisited):

5. Discussion/Action: **Resolution 01-2020: Add/Remove Check Signers from District bank accounts.**

This is to add Director Morris to the District accounts (to be authorized to sign checks), and to remove former Director Alan Davis.

Motion to approve Resolution 01-2020: Add/Remove Check Signers from District bank accounts made by Director Israel and 2nd by Director Sanderson.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

6. Discussion/Action: **District Credit Card Limit Increase Request; from \$100 up to \$500 (for small office/business expenses). (by GM Louie)**

The District currently has an office credit card with a limit of \$100 for small purchases for instances where the District does not have an account (i.e. parcel information, small miscellaneous items, etc.). The GM requested that the limit be raised to \$500.

Motion to approve a credit limit increase from \$100 to \$500 for the District Credit Card made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

7. **Discussion/Action:** AB54 & AB240 Online Board Training Workshop through RCAC (Feb. 6, 10 am online course, and May 7, 10 am online course available; 2-hour course).

This is a free online course that was recommended to the Board. No motions were required, but any interested Directors were to contact the Board Secretary to arrange to take this class at the District Office.

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MISCELLANEOUS

1. Future Board Items/Next Board Meeting Date(s)

- a. Finance & Audit Workshop – Tuesday – February 18, 2020, 5:00 pm
- b. Regular Board Meeting – Tuesday – February 18, 2020, 6:00 pm
- c. Personnel Committee – None
- d. San Gorgonio Pass Regional Water Alliance – Alliance Meeting – Wednesday –

ADJOURNMENT

Motion to adjourn at 20:26 hr. made by Director Sanderson and 2nd by Director Morris.

Director Sanderson - Aye
Director Morris - Aye
Director Wargo - Aye
Director Israel - Aye
Director Lynk - Aye

Meeting adjourned at 20:26 hr. on Tuesday, January 21, 2020

Robert Lynk, Board Chair
Board of Directors
Cabazon Water District

Elizabeth Lemus, Secretary
Board of Directors
Cabazon Water District

ADA Compliance Issues

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Cabazon Water District

Balance Sheet

January 31, 2020

	<u>Jan. 31, 20</u>
1 ASSETS	
2 Current Assets	
3 Checking/Savings	
4 General Bank Account-Chase	\$ 235,591
5 Payroll Bank Account-Chase	73,577
6 Trust Account-Chase (Cust. Deposits)	13,580
7 Local Petty Cash	100
8 Total Checking/Savings	<u>322,847</u>
9 Accounts Receivable	196,910
10 LAIF	708,563
11 Bank of NY Trustee Accounts	66,415
12 Prepaid Expenses	17,802.73
13 Inventory Total	<u>104,142</u>
14 Total Other Current Assets	<u>1,093,833</u>
15 Total Current Assets	<u>1,422,588</u>
16 Fixed Assets	
17 Construction in Process	
18 CIP Cabazon Outlets Expansion	9,692
19 CIP Super Map	27,679
20 CIP 50100 Main St. Property	<u>115,053</u>
21 Total Construction in Process	152,424
22 Tools and Equipment	123,319
23 Source of Supply	1,552,226
24 Transmission & Distribution	10,316,395
25 Buildings & Structures	12,281
26 Water Treatment	8,800
27 Office Furniture and Equipment	71,808
28 Intangible Plant	11,032
29 Vehicles	114,728
30 Land	689,548
31 Accumulated Depreciation	<u>(5,672,996)</u>
32 Total Fixed Assets	<u>7,379,565</u>
33 TOTAL ASSETS	<u><u>\$ 8,802,153</u></u>
34 LIABILITIES & EQUITY	
35 Liabilities	
36 Current Liabilities	
37 Accounts Payable	\$ 14,967
38 Other Current Liabilities	
39 Customer Deposits - Co 1	6,900
40 Customer Deposits - Co 2	<u>5,084</u>
41 Total Customer Deposits	11,984
42 Accrued Vacation Pay	13,352
43 DWR-HS Payable - Current	39,550
44 Current Portion Zion's Bank Ln	80,847
45 Accrued Payroll	7,450

Cabazon Water District

Balance Sheet

January 31, 2020

		Jan. 31, 20
46	Accrued Payroll Taxes	554
47	Accrued Interest	4,449
48	Accrued Expenses	8,129
49	Employee Deductions	73
50	Total Other Current Liabilities	<u>166,389</u>
51	Total Current Liabilities	181,356
52	Long Term Liabilities	
53	DWR-H Loan Payable (Payoff '26)	278,950
54	Zion's Bank Long Term (2023)	254,898
55	RCEDA Loan Payable	300,000
56	Total Long Term Liabilities	<u>833,848</u>
57	Total Liabilities	1,015,204
58	Total Equity	7,786,948
59	TOTAL LIABILITIES & EQUITY	<u><u>\$ 8,802,153</u></u>

Cabazon Water District

Profit & Loss

January 2020

	Jan. 2020	Current YTD	FY 19/20 Budget	YTD (58%)
1 REVENUES				
2 OPERATING INCOME				
3 Base Rate - Water Bills	\$ 75,513	\$ 512,004	\$ 889,300	58%
4 Commodity Sales	15,431	200,087	320,600	62%
5 DHPO Contract	11,328	105,432	211,700	50%
6 Fire Sales - Water Bills	461	3,095	3,900	79%
7 Penalty Fees - Water Bills	4,072	32,208	44,900	72%
8 New Account Fees - Water Bills	360	1,050	1,800	58%
9 Returned Check Fees	60	270	400	68%
10 Basic Facilities Fee	-	22,690	18,900	120%
11 Stand By Fees - Tax Revenue	75,521	75,521	113,600	66%
12 TOTAL OPERATING INCOME	182,746	952,761	1,605,100	59%
13 NON-OPERATING INCOME				
14 Property Taxes	26,875	43,098	60,900	71%
15 Cell Tower Lease Income	4,174	16,698	25,100	67%
16 Misc. Non-Operating Income	-	6,323	-	0%
17 Interest Income	4,669	12,402	19,300	64%
18 TOTAL NON-OPERATING INCOME	35,718	78,520	105,300	75%
19 TOTAL REVENUES	218,463	1,031,281	1,710,400	60%
20 EXPENSES				
21 PAYROLL				
22 Directors Fees	600	6,500	20,000	33%
23 Management & Customer Service				
24 Customer Accounts	3,943	33,271	52,100	64%
25 Business Admin Manager	5,669	42,706	74,700	57%
26 General Manager	6,862	60,095	95,600	63%
27 Total Management & Customer Service	16,474	136,071	222,400	61%
28 Field Workers	9,839	95,961	168,300	57%
29 Employee Benefits Expense				
30 Workers Comp.	101	4,766	6,200	77%
31 Employee Health Care	7,889	52,941	67,000	79%
32 Pension	5,239	45,475	78,300	58%
33 Total Employee Benefits Expense	13,229	103,182	151,500	68%
34 Payroll Taxes	2,871	19,622	33,200	59%
35 TOTAL PAYROLL	43,013	361,336	595,400	61%

Cabazon Water District

Profit & Loss

January 2020

		FY 19/20			
		Jan. 2020	Current YTD	Budget	YTD (58%)
36	OPERATIONAL EXPENSES				
37	Facilities, Wells, T&D				
38	Lab Fees	221	2,110	8,700	24%
39	Meters	-	150	4,700	3%
40	Utilities - Wells	2,737	46,878	124,000	38%
41	Line R&M Contractor	-	-	12,500	0%
42	Line R&M Materials	2,777	9,849	60,000	16%
43	Well Maintenance	465	95,675	37,000	259%
44	Security	1,790	11,354	24,800	46%
45	Grant Writing Services	-	-	10,000	0%
46	Engineering Services	1,983	37,136	46,500	80%
47	Facilities, Wells, T&D - Other	55	3,315	12,400	27%
48	Total Facilities, Wells, T&D	10,040	210,081	340,600	62%
49	Utilities - Office				
50	Electricity	700	9,306	19,000	49%
51	Gas	172	432	1,000	43%
52	Telephone	848	5,843	9,800	60%
53	Trash Pickup & Office Cleaning	369	2,581	4,500	57%
54	Total Utilities - Office	2,090	18,163	34,300	53%
55	Office Expenses				
56	Water Billing System	177	1,241	2,100	59%
57	Supplies & Equipment	3,494	5,088	9,900	51%
58	Copier Lease & Printing Supplies	237	2,497	6,000	42%
59	Dues & Subscriptions	-	300	4,900	6%
60	Postage	599	4,511	7,900	57%
61	Printing & Publications	180	2,596	6,200	42%
62	Computer Services	2,675	20,701	36,800	56%
63	Office Storage	500	4,000	6,100	66%
64	Air Conditioning Servicing	418	2,926	4,900	60%
65	CA Water Systems Alliance	250	1,292	2,500	52%
66	Office Expenses - Other	-	829	2,900	29%
67	Total Office Expenses	8,530	45,980	90,200	51%
68	Support Services				
69	Financial Audit	500	9,630	22,500	43%
70	Accounting	1,901	14,931	35,000	43%
71	Legal Services	3,023	37,404	52,000	72%
72	Bank Service Charges	52	416	700	59%

Cabazon Water District

Profit & Loss

January 2020

		FY 19/20			
		Jan. 2020	Current YTD	Budget	YTD (58%)
73	Payroll Service	490	2,710	4,700	58%
74	Website Support	75	600	900	67%
75	General Liability Insurance	1,962	13,734	23,400	59%
76	Total Support Services	9,614	87,838	139,200	63%
77	Training/Travel	48	12,255	26,400	46%
78	Other Fees/SWRCB	-	8,513	7,100	120%
79	Service Tools & Equipment				
80	Shop Supplies and Small Tools	823	3,764	8,700	43%
81	Vehicle Fuel	1,967	10,144	16,600	61%
82	Employee Uniforms	-	658	1,800	37%
83	Safety	-	-	500	0%
84	Tractor Expenses	-	177	7,500	2%
85	Equipment Rental	-	-	2,000	0%
86	Service Trucks - R&M	316	8,285	14,200	58%
87	Water Ops Phone & Internet	197	1,369	2,400	57%
88	Total Service Tools & Equipment	3,304	24,397	55,700	44%
89	NON-OPERATING EXPENSES				
90	Grant & Loan Processing Fee	-	1,325	1,400	95%
91	DWR Interest Expense	-	4,719	9,100	52%
92	DHPO Interest Expense	-	4,174	7,900	53%
93	Bad Debt Expense	-	-	1,200	0%
94	Miscellaneous	75	637	1,100	58%
95	TOTAL NON-OPERATING EXPENSES	75	10,854	20,700	52%
96	TOTAL EXPENSES	76,714	779,416	1,309,600	60%
97	TOTAL INCOME BEFORE CAPITAL & GSA	141,749	251,865	400,800	63%
98	DHPO Capacity Credit	(1,750)	(12,250)	(21,000)	58%
99	CAPITAL PROJECTS				
100	Main Street Improvements (Icehouse Imp.)	-	(24,165)	(30,000)	81%
101	Meter Replacements & Other Capital	-	(11,238)	(22,000)	51%
102	New Vehicle Purchase	-	-	(37,000)	0%
103	TOTAL CAPITAL PROJECTS	-	(35,403)	(89,000)	40%
104	DEBT - PRINCIPAL				
105	Debt Service Principal - DWR	-	(19,627)	(39,600)	50%
106	Debt Service Principal - DHPO (Zion)	-	(40,423)	(80,800)	50%
107	TOTAL DEBT - PRINCIPAL	-	(60,050)	(120,400)	50%
108	SGMA / GSA	-	(18,012)	(60,000)	30%
109	NET INCOME / (LOSS)	\$ 139,999	\$ 126,150	\$ 110,400	114%

No assurance is provided on these financial statements.

The financial statements do not include a statement of cash flows.

Substantially all disclosures required by accounting principles generally accepted in the United States are not included.



MEMORANDUM

DATE: February 12, 2020
TO: The Cabazon Water District Board of Directors
FROM: Ellie Lemus, AGM
SUBJ: District Office A/C System Repair

Dear Board of Directors,

Please see the following facts:

- The District's air conditioning (A/C) system is run on a computer-based system (the computer is configured to turn on/off the a/c and heating system during certain time-frames and at preset temperatures). This is supposed to be an energy-efficient a/c system, which the District inherited from the County of Riverside when they provided us with this building.
- Ontario Refrigeration was contacted to look at our A/C system (it was running at a time when it shouldn't have been), and they discovered the following issues:
 - a. The computer that hosts the A/C system is outdated (no longer supported by Microsoft). The Ontario Refrigeration technician was unable to work on it, since it continuously crashes.
 - b. Since the computer is no longer functioning, the A/C system is currently running on an old preset command. We cannot adjust the times it will run, the temperatures, etc.
 - c. The current control system on the old computer is proprietary (a certain brand only sold to select vendors; only select vendors may order, purchase, install items on the current control system). It is also outdated/obsolete.
 - i. Ontario Refrigeration is recommending that the current control system be replaced with a Johnson Control System, which is **not** proprietary; any HVAC contractor can purchase and repair this system, which does not limit the District to specific vendors.

Cabazon Water District
14618 Broadway Street
PO Box 297
Cabazon, CA 92230
www.cabazonwater.org

Bus. (951) 849-4442

Fax (951) 849 2519

- The District currently has an Assured Service Program (ASP), which covers items that break/wear out. It does not cover items that are obsolete (which is the situation we are currently in; the control system is obsolete).
- Before the current computer/control system became unusable, the District was only able to adjust temperatures/control a/c times via the one dedicated a/c computer, by having an Ontario tech make the changes.
- If the new system is purchased and installed, the new controls do not require one specific work station. The District's IT department can provide remote access, enabling the control system to be accessed on any PC, tablet, or smart phone. Password management can restrict the ability to make changes, preventing someone from modifying the program or make adjustments that could damage the A/C units.
- Although the entire a/c system is obsolete according to Ontario, they agree to replace any failed component under the District's current ASP agreement, as they are trying to meet the District halfway and share the costs (see attached email).
- If the new controller (computer system) is installed, it would be covered under the current ASP service agreement; if it should fail, Ontario would cover the repair/replacement.

The attached quote is for replacement of the control system (A/C computer system). It is not for the A/C Component system (fans, belts, etc.), but via the email, Ontario Refrigeration will replace those items under the current contract as they fail.

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Ontario Refrigeration

(909) 984-2771 Fax (909) 988-7522

PROJECT AGREEMENT FOR BUILDING ENVIRONMENTAL SYSTEMS

Proposal Date	Proposal Number	Page
January 23, 2020	012320139A	1 of 1

AGREEMENT BETWEEN:

Cabazon Water District
14-618 Broadway Street
Cabazon, Ca. 92230

AND

Ontario Refrigeration Service, Inc.
635 S. Mountain Ave.
Ontario, CA 91762

hereinafter CUSTOMER

hereinafter Ontario Refrigeration

SERVICES WILL BE PROVIDED AT THE FOLLOWING LOCATION(S):

Same as Above

ONTARIO REFRIGERATION WILL PROVIDE THE FOLLOWING TO CUSTOMER:

INSTALL NEW JOHNSON CONTROLS FX80 SUPERVISORY CONTROLLER

- Remove failed Schneider Electric Server and install new Johnson Controls FX80 Supervisory Controller
- Import existing devices from the VAV boxes
- Install BACNET cards for each rooftop units
- Import BACNET points from the rooftop units and setup writable points as needed
- Set up scheduling, VAV graphics, floor graphics and rooftop equipment graphics

Price to perform system upgrade as outlined above is \$21,803.00

*Exclusions: Engineering, electrical, or anything not listed above

**Customer to provide remote access to building controls so programming can be performed off site

***Due to building design, controls upgrade will not eliminate all comfort issues and concerns

As a condition of performance, payments are to be made on a progress basis. Invoice payment must be made within ten (10) days of receipt. Any alteration or deviation from the above proposal involving extra cost or material or labor will become an extra charge over the sum stated above. This proposal will become a binding Agreement only after acceptance by Customer and approval by the President of Ontario Refrigeration as evidence by their signatures below. This Agreement sets forth all of the terms and conditions binding upon the parties hereto on the reverse hereof, and no person has authority to make any claim, representation, promise or condition on behalf of Ontario Refrigeration which is not expressed herein. Proposal valid for 45 days from original proposal date.

CUSTOMER

Signature (Authorized Representative)

Name (Print/Type)

Title

Date

Ontario Refrigeration

Ricardo Chavira

Signature (Sales Representative)

Approved by Contractor:

Signature Phil Talleur

President

Title

Date

S C O P E O F S E R V I C E

Additional Agreement Terms and Conditions

1. Ontario is obligated to perform only the items of project work listed on page 1 of this Agreement and any items described in any written change order hereafter signed by Customer and Ontario. As reasonably necessary to perform the specified work, Customer shall provide Ontario access to all equipment, work areas and shall allow Ontario to start and stop any equipment. Customer shall also provide Ontario's personnel with all Material Safety Data Sheets (MSDS) applicable to Ontario's work and as required by OSHA's Hazard Communication Standard Regulations. All work shall be performed during Ontario's normal working hours unless otherwise indicated on page 1.

2. Ontario warrants its workmanship to be free from defect for a period of thirty (30) days from the date said work is performed. If Ontario's workmanship proves to be defective within said thirty days, Ontario will repair or replace its work, at Ontario's option, and at no cost to Customer, provided, Customer has given Ontario written notice of said defect within 35 days of the date the defective work was originally performed. If any replacement item, materials, or equipment listed on page 1 should prove to be defective, Ontario shall assign to Customer the benefits of any manufacturer's warranty to the fullest extent any such warranty may be assigned by Ontario. Removal and replacement of any equipment or materials covered under a manufacturer's warranty will be at Customer's expense and at Ontario's then current rates.

3. Except as set forth in paragraph 2 of this Agreement, Ontario makes **NO WARRANTIES, EXPRESS OR IMPLIED**, concerning the work, labor, materials or equipment being provided by it under this Agreement, and hereby excludes and disclaims all express and implied warranties, including the implied warranties of merchantability and fitness for any particular purpose or use.

4. The price stated on page 1 is a discounted price contingent upon Ontario's receipt of payment by cash or check. The cash discount reflected in this price is five percent. Customer agrees to pay all invoices within ten (10) days of the invoice date. If payment in full is not received by Ontario within 15 days of the invoice date, all unpaid amounts shall accrue interest at the rate of 1.5% per month from the date of the invoice until paid in full. Ontario shall have the right to stop all work, including any warranty work, to the extent any invoice concerning the work described on page 1 has not been paid in full.

5. Ontario shall only perform the work specified on page 1 and no other work shall be performed without prior written authorization from Customer that is accepted, in writing, by Ontario and which sets forth the additional cost to be paid for such extra work.

6. It is understood and agreed that Ontario has **NO** responsibility for performing, completing or paying for any of the following items:

a. Moving, modifying, or altering the building structure in any manner in order to carry out its obligations under this Agreement;

b. Identifying, abating, handling, encapsulating or removing any hazardous substance or material, except any refrigerant specially identified on page 1 for removal by Ontario;

c. Indemnifying Customer from any liability or damage related to Ontario's work, except for such liability or damage caused by the sole negligence of willful misconduct of Ontario or employees that is not limited or waived under paragraph 8.

d. All taxes or other governmental charges relating to the Services, transfer, use, ownership, servicing or possession of any equipment relating to this Agreement.

7. To the fullest extent permitted by law, Customer shall indemnify, defend and hold harmless Ontario and its agents and

employees from and against all claims, damages, losses, and expenses, of every nature, including but not limited to attorney's fees, arising from or in any way related to the work, labor, equipment and materials being provided by Ontario under this Agreement, except that Customer shall not have any obligation to indemnify Ontario from such claims, damages, losses, and/or expenses that are attributable to the sole negligence of willful misconduct of Ontario or its employees.

8. In the event of any breach of contract by Ontario or damage or loss attributable to the tortious conduct of Ontario or one or more of its agents or employees, or any damage or loss for which Ontario might be held strictly liable, Ontario's liability for such damage or loss shall be limited to the dollar amount of this Agreement. Customer further agrees that Ontario does not have any liability to Customer, or Customer's agents, employees, tenants, lessees, or invitees, for any loss of use, loss of profit, delay damages, increased operating or maintenance costs, or any other special or consequential damages resulting from Ontario's performance of, or failure to perform, its obligations under this Agreement, all such damages being hereby waived and released by Customer. Customer also agrees that Ontario is not responsible for any loss or compensatory damages of Customer, or increased cost(s) for Ontario to perform this Agreement, where any such loss, damage or increased cost is attributable to Acts of God or other circumstances not reasonably foreseeable by the parties at the time they entered into this Agreement.

9. In the event of legal action or arbitration proceedings to enforce the terms of this Agreement, or any provisions herein, the successful and prevailing party shall be entitled to recover its reasonable attorney's fees and expert witness fees and expenses, in addition to any other relief to which that party may be entitled, at law or in equity. Any legal action or arbitration proceeding concerning any rights and liabilities relating to, or arising from, this Agreement or the work being performed under this Agreement, with the exception of any legal action for collection of amounts due, must be filed within one (1) year of the date of the event giving rise to any such claim under this Agreement.

10. The parties agree to resort to binding arbitration for the resolution of any claim either party may have against the other where the total value of either party's claim against the other, exclusive of interest, attorney's fees, and arbitration fees and costs, is less than \$75,000. Any arbitration under this agreement shall be conducted before the American Arbitration Association in accordance with its Fast Track Procedures in effect on the date this Agreement is signed. Under no circumstances shall any arbitrator have authority to issue any award in excess of \$75,000, exclusive of interest, attorney's fees, and arbitration fees and costs. All claims of either party in excess of \$75,000 shall be resolved through litigation within a court of competent jurisdiction in the county in which the work is performed.

11. Customer acknowledges that Ontario's employees are valuable assets to Ontario and Customer agrees that it will not hire any employee of Ontario for a period of 180 days after completion of the work described in this Agreement. In the event of a breach of this provision by Customer, Customer shall pay to Ontario the salary Ontario paid to that employee during the twelve months preceding Customer's breach of this provision, plus all expenses paid by Ontario to train that employee during the preceding two year period.

12. Any notice that is required to be given under this Agreement must be in writing and sent via certified or registered mail to the address set forth on the first page of this Agreement for the party intended to receive such notice.

13. This document represents the entire agreement between Ontario and Customer and supersedes any prior or contemporaneous oral and written communications or agreements. This Agreement can only be modified in a writing that is signed by both parties. Any purchase order or other document hereafter issued by Customer shall only be for purposes of identification and/or billing and shall not serve to modify this Agreement in any respect.

Elizabeth Lemus

From: Dave Bunnell <DBunnell@ontref.com>
Sent: Thursday, February 6, 2020 12:33 PM
To: Elizabeth Lemus
Subject: My contact information

Follow Up Flag: Follow up
Flag Status: Flagged

Ellie,

It was very nice meeting you today. As requested, I am sending you my contact info:

David Bunnell
Office = 909-984-2771
E-mail = DBunnell@OntRef.com
Cell = 909-635-8378

If you ever call my cell, please be sure to leave a voice mail. As a rule, I do not give out my cell number, so if it rings and the number calling is not in my contacts, I do not answer because 99% it is a solicitor.

Some key points to remember about our recommendation:

- The Johnson control system is not proprietary. Any HVAC contractor can purchase the front end or any other components.
- The reason we are not covering the replacement of the front-end is due to the controls are obsolete. Our ASP service agreement does not cover obsolescence.
- Should a unitary control board or thermostat fail, I agree to replace the failed component under the ASP service agreement...even though those components are obsolete as well – this is my effort to meet the water district half way and share the costs.
- The new controls do not require a work station. As long as your IT dept can provide remote access, the control system can be accessed via any PC, tablet or smart phone. Password management can restrict the ability to make changes preventing someone from modifying the program or make adjustments that could damage the AC units.
- The graphics of the new controls will be superior to the existing graphics making navigation of, and changes to, the controls very user friendly.
- The new controller would be covered under the ASP service agreement, if it fails, Ont Ref will cover the repair/replacement under our ASP service agreement.

Please feel free to contact me if you need further assistance.

Have a great day.

David Bunnell
Service Manager
909-984-2771
909-988-7522 Fax



MEMORANDUM

DATE: February 12, 2020
TO: The Cabazon Water District Board of Directors
FROM: Ellie Lemus, AGM
SUBJ: Collaborative Agency Meetings Participation

Dear Board of Directors,

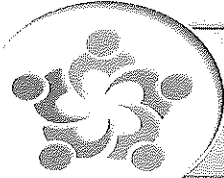
Please see the following facts, as follows:

- Two District Directors recently inquired about attending the Collaborative Agency Meetings that are held every 2 months (currently at Beaumont-Cherry Valley Parks and Rec, Noble Creek Admin. Building, on Oak Valley Parkway).
- This Collaborative Agency is comprised of Public Agencies from Calimesa to Cabazon.
- It is focused on meeting every 2 months and bringing to the meeting discussions items that affect your agency, current, or upcoming projects.
- Attendance should be 1 elected official with your agency having an alternate elected. Management staff may also attend.
- If the District wishes to participate, it will need to contact the group to be added to the agenda.
- The next meeting is scheduled for March 4, 2020, at 5:00 pm.
- Attached is a copy of the January Agenda, along with the meeting minutes, for your reference.

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COLLABORATIVE AGENCIES COMMITTEE

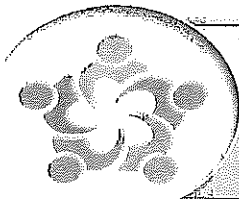
Meeting Agenda January 8th, 2020, 4:00pm

Agenda

1. Call to Order
2. Approval of November 6th, 2019 meeting minutes
3. City of Beaumont
4. Beaumont-Cherry Valley Water District
5. Beaumont Unified School District
6. Beaumont Library District
7. Beaumont-Cherry Valley Recreation and Park District
8. San Geronio Memorial Hospital
9. Beaumont Chamber of Commerce
10. County of Riverside
11. Mt. San Jacinto College
12. City of Calimesa
13. San Geronio Pass Water Agency
14. Open discussion
15. Next Meeting Date: March 4th, 2020
16. Adjournment

Beaumont- Cherry Valley Recreation and Park District
890 W. Oak Valley Parkway
Beaumont CA 92223

Noble Creek Community Center, Copper Room



COLLABORATIVE AGENCIES COMMITTEES

Meeting Minutes

November 6th, 2019 – 5:00pm

Attendees:

Dan Jagers – Beaumont-Cherry Valley Water District
Susie Lara – Beaumont Unified School District
Penni Harbauer – Beaumont Unified School District
Luren Dickinson – Beaumont Library District
Denise Ward – Beaumont-Cherry Valley Recreation and Park District
John Flores – Beaumont-Cherry Valley Recreation and Park District
Nancy Law – Beaumont Cherry Valley Recreation and Park District
Dennis Tankersley – San Gorgonio Memorial Hospital
Randy Harris – Beaumont Chamber of Commerce
Mikey Valdivia – County of Riverside
Larry Smith – City of Calimesa

1. Called to Order:

Denise Ward called the meeting to order at 5:08pm.

2. Approval of September 4th, 2019 Meeting Minutes:

Motion was made by Denise Ward to approve minutes of September 4st, 2019 2nd by John Flores.

3. City of Beaumont

- No Attendance

4. Beaumont Water District

- Dan Jagers
 - District had a workshop last night and the Board has approved to move forward with the three-tier system, with that in the near future they will be sending out meeting dates for those interested in participating in additional workshops and draft reviews.

- SCE power outages: the District started proactively preparing for it a month in advance and had reached out to the City of Beaumont and Beaumont Cherry Valley Recreation and Park District. On this recent outage they asked all the park departments to turn off their irrigation not because they would run out of water but to conserve the tanks. In proactively preparing the District want to make sure that during these events the tanks are topped off.
- Larry Smith
 - With talk about topping off your tanks and drawing them down to make the water as fresh as possible is there any risk of having to retest if the water has been in the tank to long?
- Dan Jagers
 - A day or two, the stale water will be about a week out.

5. Beaumont Unified School District

- Penni Harbauer
 - Power shut off was unplanned and the District has a SCE representatives they work with and were fortunate because at the time of the shut off it was an early release day, however the SCE representative was helpful but had a lot of mix messages throughout the night stating the power was on when it was off and the District was having to send out staff to physically check the sites. The District then had to communicate to 3000 high school students as well as 1200 middle school students and ended up sending a message out at 5am that they had to close the schools down, the power did come back on but not till around 1-2pm, which was good because some sites have generators some sites have battery backup that's last about an hour and it's emergency lighting only.
 - They have been looking into the costs to upgrade to include refrigeration and/or lighting that can maintain the school but the costs are too high. The power shut off has really made our EPT (Emergency Preparedness Team) look at what we can do when and if another event like this happens.
 - Helicopter circling they usual know if it is PD or CHP, the impact of the students and staff when there is a helicopter just circling over the school it makes them panic thinking something is going on is there a shooting are we locked down, we want to know when these things are going on so they can send a message to parents and staff that it is ok SCE is just doing a land survey
 - Accidents on Brookside Ave: the District is having issues with parents and students making U-turns and causing accidents, one lady even ran into one of our nutrition service trucks. They have contact Beaumont PD regarding

and the District is not sure how to solve this issue, the same thing is happening at Starlight off Highland Springs. Do they put up barriers?

- Mickey Valdivia
 - Talk with the CHP traffic they could probably give you some suggestions.
- Dan Jagers
 - The Water District would like to schedule a meeting with the School District about turning water off their irrigation.
- Penni
 - She will set up a meeting up with the Water District.
 - The District own some property off Pennsylvania Ave but, are having issues with the transients who have started two fires already, but the District is in the process of cleaning it up right now and working on code enforcement and the Beaumont PD to try to keep that area safe.
 - District listening, school facilities, and permits as you know they are growing this went out to the household voters talks about our priorities and asking about future goals and what they are doing, because they want to stay ahead of the growth. And looking safety and security.
 - Sent out pole about a potential Bond in 2020 and what direction the district going.
- Randy
 - Have a suggestion to reach out to Pardee Homes regarding supplement some of the costs, they have helped out a lot with the City and Chamber.
- Penni
 - She reached out today to the developers, because they are in DSA (Division of State Architects) for Summer Winds K-8 and construction will be starting soon to talk about the streets around there Roberts Road is a 45mph road and working with the City of Calimesa on what they are going to do making sure that the students and staff are safe. They have been working with Pardee on the Atwell projects as well.
- Susie Lara
 - Coming up Wizard of OZ production at the High School, November 7th, 9th, 10th, and 14th.
- Mickey
 - With your talks with Calimesa don't forget the County on planning, and flood control.

6. Beaumont Library District

- Luren Dickerson
 - They lost power Wednesday which was good since it is the only day they are closed, but they only knew because the alarm company called them about power loss on the system. They had no communication from the power company the notices we got from the County have links to maps that didn't help us either, they tried monitoring the schools see what was going on with them, and they came in on Thursday and had no power so they had to close down.
 - Library appointed a new Board Member "Michelle Lillard-Geiser"
 - September 12th Luren attended the Homelessness Senate.
 - September 13th they received a grant from Laura May Stewart and they will be matching it to purchase two new formats:
 - "Wonderbooks" a Children's picture book with a small device attached to allow the story to be read aloud.
 - "Launchpads" a tablet designed for young children and preloaded with educational content.
 - November Issue:
 - Beaumont Library give you Books, Audio & E Books, Video & Streaming A survey was done early this year and it shows that about 20% of the adults are listening to audio books, about 25% are reading E-books, and 65% are still reading printed books.
 - They also have access to Acorn TV the best of television from Britain has movies, regular television programs, mini-series, documentaries, and much more.
 - Introducing in the New Year a service called Hoopla that will allow Beaumont Library Card users to set up an account and be able to stream from their devices.

7. Beaumont-Cherry Valley Recreation and Park District

- Denise Ward
 - they have a lot of office remodeling going on flooring should be in next week, windows in the copper room are going to go out a bit with a new shade structure out back.
 - Bogart pond has been drained looking to get it back up with fish by next Spring. They have also installed a domestic water line with fire hydrants thru the park.
 - Pumpkin Carve was in October that was very successful.
 - For anticipation of fire safety they have also done some grading and tree trimming up at Bogart.

- Dan Jagers

- A lot of good things are happen up there that provides additional fire protection, and they are working with the District to make sure in an event extra water gets turned on and they make it a SOP (Standard Operating Procedure).
- John Flores
 - Bogart changes monthly its incredible the staff and everyone is doing up there, there is a lot of thinking going on to maintain it for the next 12 years. It been challenging for Duane he uncovers all these things that were never maintained by the County, the sewer lines all had to be repaired, the tank, etc. A lot of good work going on up there.

8. San Gorgonio Memorial

- Dennis Tankersley
 - The hospital will always have power they have a generator and enough fuel for about 55 days.
 - Positive things going on at the hospital, in the last year and half maybe two they have 8 new Board Members out of their 13 they have brought in some good people with a lot of expertise in finance, marketing, health care and health care IT systems with very positive additions.
 - They have had an Interim CEO Steve Barron for about a year and a half now and on Tuesday they signed a 3 year contract with him which will bring them stability and will help with contracts including physician groups, insurers and contractors. He has brought very good leadership to the organization and has improved their bottom line.
 - New IT infrastructure being installed and will take about a year to it will revolutionize their patient charting, patient data tracking and will give them a better handle on quality improvement and quality control.
 - Added a neurologist to provide clinic care and consultation in emergency situations and is paid by the hour.
 - Added a new tele-neurology service giving them the ability to have 24 hour neurology consults, and to engage with patients that have stroke like symptoms and be able to treat them without transferring them.
 - Binging on Arrowhead orthopedists.
 - They still have seismic compliance regulations to meet; a lot of hospitals are not meeting the regulations so they are hopeful that the State will give out extensions.

9. Beaumont Chamber of Commerce

- Randy Harris
 - Child Help fundraiser December 13th, 2019 at Tukwet Canyon
 - Good Morning Beaumont November 8th, 2019 Senator Mike Morrell will be speaking.

- Sandalwood Fire Fundraiser November 17th, 2019 2pm – 6pm at the Calimesa Event Center.
- Beaumont Chamber Installation Dinner is in January 30th, 2019 – Jim and Linda Anderson will be honored as citizen of the year.
- The Chamber Board Member Aileen Flores is a SCE representative, and if you need direct access and/or information contact Randy.

10. County of Riverside

- Mickey Valdivia
 - Climbing lanes project from Moreno Valley to Beaumont is still going through.
 - Bypass: Banning discovered a right away at Sun Lakes Blvd that extends east to Sunset Ave and are working hard to get that through.
 - There was a tragedy, on Union and Cherry Valley Blvd and he is the one that does recommendations for stops signs and he will be presenting that intersection to Supervisor Hewitt.
 - Installed a stop sign at Beaumont Ave and Orchard and it is safer.
 - They have been looking at FaceBook posts and it has been said there is also a problem at Union and Brookside and they will connect with the City of Beaumont about both of the locations.
 - There was (1) cannabis applications in Cherry Valley, Harmony Ranch he put in a place holder, he will be able to grow but he wants to micro business and be able to sell up there as well, they are working on the details nothing going to happen real soon here. There is (1) application for out in White Water just submitted and do not know the details of that yet.
 - There are grants with SCE for people who are in financial need for generators. He did notice that people that have lower end service like Boost Mobile had no phone, but people with Verizon were fine.
 - MAC is making an emergency action plans.
 - He would encourage everyone to understand what area you are in with SCE they have a lot of bugs to work out.

11. Mt. San Jacinto College

- None Present

12. City of Calimesa

- Larry Smith
 - Wanted to thank Mickey and Supervisor Hewitt's office they were all hands on deck to assist on the fire, and with an hour and half we had an emergency operating set up and running.
 - Appreciate the Calimesa staff for how small it is acted like they were 3 times that with people wearing multi hats and doing things they have never done

before. They are in post event recovery mode and are working on moving forward and they are still going to have their Annual Toy Drive and Christmas Parade.

- Larry reached out to the City of Paradise and they invited them up to discuss what they went through what went wrong and what went right.
- 76 homes lost and it was hard to tell them that the city is not big enough to get funds, but Calimesa may be down but not out. There was great community spirit there was people coming and dropping off things to help.
- One thing they did learn is they didn't have cell phone chargers and people couldn't let their family know they were ok so that is one thing going in their disaster plan.

13. San Gorgonio Pass Water Agency

- None Present
-

14. Open Discussion

- Penni Harbauer
 - This coming Tuesday November 12th, 2019 at their Board Meeting they will be opening a public hearing for recommendation of a name of there new school.
- Larry Smith
 - Wanted to say that he was onsite 20 min after the fire started and every agency was there Beaumont PD, San Jacinto, and Hemet everyone helped and it did not go unnoticed. CalFire has great. There are 2 things that will come out of this defensible space under definition under certain conditions, and a national standard on how to handle a trash truck on fire.

15. Next Meeting Date: January 1st, 2020 at 5:00pm

****Change meeting date to Wednesday, January 8th, 2020 at 4pm**

16. Adjournment

- Denise Ward adjourned the meeting at 6:37pm.



MEMORANDUM

DATE: January 21, 2020
TO: The Cabazon Water District Board of Directors
FROM: Ellie Lemus, Assistant General Manager
SUBJ: CUSI Interactive Voice Recognition (IVR) Interface Contract (to electronically contact customers regarding pending service terminations due to non-payment)

Dear Board of Directors,

CUSI is the District's water billing system. The Interactive Voice Recognition (IVR) Interface is essentially automated electronic phone calling, or "robocalling", to notify customers of a pending service termination due to non-payment.

With the new Senate Bill (SB) 998 taking effect in February, one of the requirements is to attempt to notify customers via telephone services at least seven (7) days before service termination.

The "Pros" of utilizing this service is that it should be less of a burden on the District's limited staff. The calls would be automated, saving District staff much time vs. mandating staff make each individual call manually.

The "Cons" are that there would be a monthly expense (explained in further detail below) for this service, and that if phone numbers are not updated, they will not reach the intended customer.

It must be realized that there will be a learning curve for both the District Staff and District Customers if this is to be implemented, but after a while, things should smooth out.

In regards to the CUSI Water Billing System IVR Quote, please know the following:

- To purchase the Billing System Add-on, the feature itself is \$1,000 (one-time fee)
- There is a set-up fee (one-time fee) of \$375 (installation, setup, training, etc.)
- There is a reoccurring monthly fee of \$70 for this service, plus an additional \$0.07 per minute (billed in 6-second increments). The "per minute" charge will be difficult to budget for the first year, as this will be dependent on the number of calls that must be made (which can vary month to month).

Cabazon Water District
14618 Broadway Street
PO Box 297
Cabazon, CA 92230
www.cabazonwater.org

Bus. (951) 849-4442

Fax (951) 849 2519



CONTINENTAL UTILITY SOLUTIONS, INC.

Sales Representative: Lane Ricardo

P. O. Box 1515

Jonesboro, AR 72403

www.cusi.com

(870) 336-2239

Quote #: lr191219140927

December 19, 2019

Sales Agreement



Cabazon County Water
14618 Broadway Ave
Cabazon, CA
92230

Ellie Lemus
(951) 849-4442
elemus@cabazonwater.org



Economic Summary detailed descriptions attached

Utility Billing Software	\$1,000.00
Payment Solutions	\$375.00

Grand Total \$1,375.00

Payment Terms

15 Days From Date of Invoice.



Purchaser Authorization

I certify that as the person signing this form I have purchasing authority for Cabazon County Water.

Print Name: _____

Title: _____

Authorized Signature _____

Date _____



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CBSW Utility Billing Software

Add-On Interfaces

1 CBSW Interactive Voice Recognition (IVR) Interface to IVR Technology Group	\$1,000.00	\$1,000.00
--	------------	------------



Economic Summary

CBSW Utility Billing Software	\$1,000.00
Total	\$1,000.00



Comments

Purchasing additional CUSI software, modules, and interfaces may have an impact on your annual technical support rate upon your next renewal.



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Payment Solutions

IVR Solution	billed by provider	
1 IVR Technology Group - Outbound Only	\$70.00	per month
Rates:	7% mandatory and regulatory fees	
Outbound IVR	\$0.07 per minute (billed in 6 second increments)	
1 ITG - Outbound Only One-Time Setup Fee	\$375.00	\$375.00



Economic Summary

IVR Solution	\$375.00
Total	\$375.00



CONTINENTAL UTILITY SOLUTIONS, INC.

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Cabazon, CA
92230

Ellie Lemus
(951) 849-4442
elemus@cabazonwater.org



Terms of Sale

Company has ordered and agrees to purchase from CUSI the products and services defined under this Sales Agreement at the listed quantities and rates. Upon receipt of an executed Sales Agreement CUSI shall ship all products to the Company address and contact defined above and services shall be scheduled and initiated. Company acknowledges that CUSI's products and services are subject to the terms and conditions of a separate Software License Agreement between Company and CUSI located at www.cusi.com/legal. CUSI hereby disclaims all representations and warranties with respect to any product which is not manufactured or otherwise created by CUSI, whether express, implied or statutory including but not limited to, any warranties of merchantability, fitness for a particular purpose, title or non-infringement. Monthly or yearly rates for services provided by CUSI or third parties may be subject to price increases with or without notice. Payment for products and services shall be made by Company based upon the Payment Terms defined in the Sales Agreement. Any service requiring CUSI or third parties to travel will incur corresponding expenses that will be billed actual as incurred unless otherwise noted. Travel requiring more than 5 hours of travel time will be billed an additional charge equal to 50% of the daily rate. Company understands and agrees that it is responsible for paying any sales, use, excise or transaction taxes with respect to the products and services under this Sales Agreement. If Company is tax exempt, company shall provide CUSI with such tax exemption documentation. If Company is not tax exempt or does not provide exemption documentation, CUSI shall invoice for such applicable taxes on each invoice. In the event that CUSI does not invoice sales or similar taxes to Company and such taxes are ultimately determined to be due by a government entity or court of law, Company agrees to pay in full all such taxes, including any applicable interest or penalties. In the event the tax exemption documentation provided by the Company is disallowed or deemed invalid, Company agrees to pay in full all such taxes, including any applicable interest or penalties.

Quotation Terms

This quote is valid until 01/18/2020. Quote was created using Sales Agreement Version: 2019.09.23

Execution Instructions

Execute, date, and email all pages to sales representative.



MEMORANDUM

DATE: February 12, 2020
TO: The Cabazon Water District Board of Directors
FROM: Ellie Lemus, AGM
SUBJ: Well #1 Rehabilitation

Dear Board of Directors,

Please see the following facts, as follows:

- Attached is a comparison of the Well #1 replacement pumping unit quotes received from Legend Pump & Well and Bakersfield Well & Pump. Quotes follow directly after the comparison page.
- The attached option includes three options:
 - a. Option 1: *Re-equip* well with new *pumping unit* and existing 250HP motor
 - b. Option 2: *Re-equip* well with new *pumping unit* and new 300HP motor
 - c. Option 3: Required *electrical* upgrades to equip the 300HP pumping unit

*Please note that the attached comparison does not include a comparison of costs for well rehabilitation, reconditioning of the existing discharge head, or the shop machine labor costs provided by Legend Pump. The attached comparison is only for the pumping unit equipment and electrical upgrades.

- As noted in the attached comparison, Bakersfield Well & Pump has a lower cost for motor *equipping* options, but Legend Pump has a lower cost for the *electrical* upgrades required to equip the 300HP motor pumping unit.
- District Engineering recommends that the District award the *re-equipping* of Well #1 to Bakersfield Well & Pump, and pursue obtaining a bid from Sulzer (formerly known as Brithinee Electric) to perform the *electrical* upgrades.

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- District Management recommends that the 300HP motor be installed at the site.
- Since Legend Pump has removed the well discharge head and currently has it at its shop, District Engineers recommend that the District should consider having Legend recondition the discharge head. The District could have Legend Pump perform the well rehabilitation (in the amount of \$26,516).

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**CABAZON WATER DISTRICT
WELL NO. 1 RE-EQUIPPING**

QUOTE COMPARISON

Option 1: Re-Equip Well with New Pumping Unit and Existing 250HP Motor

ITEM NO.	BID ITEM DESCRIPTION	QTY	UNIT	LEGEND PUMP		BAKERSFIELD WELL & PUMP	
				UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
101	Furnish and Install Goulds 12CMC, 11 Stage O/L bowl assembly (1,000gpm at 750' TDH)	1	EA	22,154.00	22,154.00	15,868.00	15,868.00
102	Furnish and Install 10" x 0.365" wall x 20' column pipe	860	LF	69.51	59,776.00	46.70	40,162.00
103	Furnish and Install 3" x 1-15/16" x 20' O/L tube and shaft assembly	860	LF	48.49	41,701.00	49.55	42,613.00
104	Furnish and Install 8" x 10' suction pipe with 316 SS cone strainer	1	LS	784.00	784.00	1,058.00	1,058.00
105	Mob/Demob	1	LS	Inc. in Other Items	0.00	4,000.00	4,000.00
106	Install Well Pump to 860'	1	LS	21,750.00	21,750.00	17,200.00	17,200.00
107	Perform Startup and Testing	1	LS	1,264.00	1,264.00	1,500.00	1,500.00
TOTAL:					147,429.00		122,401.00

Option 2: Re-Equip Well with New Pumping Unit and New 300HP Motor

ITEM NO.	BID ITEM DESCRIPTION	QTY	UNIT	LEGEND PUMP		BAKERSFIELD WELL & PUMP	
				UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
201	Furnish and Install 300HP Motor	1	EA	26,298.00	26,298.00	21,687.00	21,687.00
202	Furnish and Install Goulds 12CMC, 12 Stage O/L bowl assembly (1,000gpm at 826' TDH)	1	EA	23,250.00	23,250.00	17,127.00	17,127.00
203	Furnish and Install 10" x 0.365" wall x 20' column pipe	860	LF	69.51	59,776.00	46.70	40,162.00
204	Furnish and Install 3" x 1-15/16" x 20' O/L tube and shaft assembly	860	LF	48.49	41,701.00	49.55	42,613.00
205	Furnish and Install 8" x 10' suction pipe with 316 SS cone strainer	1	LS	784.00	784.00	1,058.00	1,058.00
206	Mob/Demob	1	LS	Inc. in Other Items	0.00	4,000.00	4,000.00
207	Install Well Pump to 860'	1	LS	21,750.00	21,750.00	17,200.00	17,200.00
208	Perform Startup and Testing	1	LS	1,264.00	1,264.00	1,500.00	1,500.00
209	Spiders, gaskets, bolting, banding, buckles, etc.	1	LS	828.00	828.00	Inc. in Other Items	0.00
TOTAL:					175,651.00		145,347.00

Option 3: Required Electrical Upgrades to Equip 300HP Pumping Unit

ITEM NO.	BID ITEM DESCRIPTION	QTY	UNIT	LEGEND PUMP		BAKERSFIELD WELL & PUMP	
				UNIT PRICE	AMOUNT BID	UNIT PRICE	AMOUNT BID
301	Furnish 300HP Soft Starter (including Mob/Demob)	1	EA	8,453.00	8,453.00	16,775.00	16,775.00
302	Furnish conductors from panel to well pump motor	1	LS	622.00	622.00	2,500.00	2,500.00
304	Furnish 500Amp breaker and contactors (including Mob/Demob and Labor)	1	LS	4,579.00	4,579.00	8,868.00	8,868.00
	Labor	1	LS	2,528.00	2,528.00	10,500.00	10,500.00
TOTAL:					16,182.00		38,643.00

Bakersfield Well & Pump Co.

7212 Fruitvale Avenue
Bakersfield, CA 93308

To: Cabazon Water District

Quote #1

30-Jan-20

Krieger & Stewart, Inc.

QUOTE

Sabrina Nies

951 684-6900

Option 1

Job Description:

Cabazon Water District Well No. 1 - Existing 250hp Motor & Pump Reinstall

Item #	Bid Item Description	Qty	Units	Unit Bid Price	Qty This Period	Period Total	Qty to Date	Total to Date
1	Goulds 12CMC 11 O/L stage bowl assembly 1,000gpm @ 750' tdh	1	Ea	\$ 15,868.00	1	\$ 15,868.00	1	\$ 15,868.00
2	New -10" x.365"wall x 20' column pipe	860	LF	\$ 934.00	43	\$ 40,162.00	43	\$ 40,162.00
3	New - 3" x 1-15/16" x 20 O/L tube & shaft assemblies	860	LF	\$ 991.00	43	\$ 42,613.00	43	\$ 42,613.00
4	New - 8" x 10' suction pipe w/316ss cone strainer	1	LS	\$ 1,058.00	1	\$ 1,058.00	1	\$ 1,058.00
5	Mob/Demob	1	LS	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
6	Install well pump to 860'	1	LS	\$ 17,200.00	1	\$ 17,200.00	1	\$ 17,200.00
7	Startup & run pump	1	LS	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00

TOTALS

\$ 122,401.00

\$ 122,401.00

Prepared By: _____
Oscar Macias Date

Signed By: _____
John C. Zimmerer Date

Approved By: _____
Date

Bakersfield Well & Pump Co.

7212 Fruitvale Avenue

Bakersfield, CA 93308

To: Cabazon Water District

Quote #1

30-Jan-20

Krieger & Stewart, Inc.

QUOTE

Sabrina Nies

951 684-6900

Option 2

Job Description:

Cabazon Water District Well No. 1 - New 300hp Motor & Soft Start

Item #	Bid Item Description	Qty	Units	Unit Bid Price	Qty This Period	Period Total	Qty to Date	Total to Date
1	300hp US, VHS, 460v/60Hz/3ph, Pre-Eff, extra-high thrust, SRC motor.	1	Ea	\$ 21,687.00	1	\$ 21,687.00	1	\$ 21,687.00
2	Goulds 12CMC 12 stage O/L bowl assembly 1,000gpm @ 826' tdh	1	Ea	\$ 17,127.00	1	\$ 17,127.00	1	\$ 17,127.00
3	New -10" x.365"wall x 3" x 20' column pipe	860	LF	\$ 934.00	43	\$ 40,162.00	43	\$ 40,162.00
4	New - 3" x 1-15/16" x 20 O/L tube & shaft assemblies	860	LF	\$ 991.00	43	\$ 42,613.00	43	\$ 42,613.00
5	New - 8" x 10' suction pipe w/316ss cone strainer	1	LS	\$ 1,058.00	1	\$ 1,058.00	1	\$ 1,058.00
6	Mob/Demob	1	LS	\$ 4,000.00	1	\$ 4,000.00	1	\$ 4,000.00
7	Install well pump to 860'	1	LS	\$ 17,200.00	1	\$ 17,200.00	1	\$ 17,200.00
8	Startup & run pump	1	LS	\$ 1,500.00	1	\$ 1,500.00	1	\$ 1,500.00
				\$ -		\$ -		\$ -
1	New 300hp Soft Start Pump Controller	1	Ea	\$ 13,275.00	1	\$ 13,275.00	1	\$ 13,275.00
2	New wiring - motor leads & seal-tite flex from Soft Start panel to well pump motor.	1	LS	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00
3	Mob/Demob	1	LS	\$ 3,500.00	1	\$ 3,500.00	1	\$ 3,500.00
4	Labor to install 300hp 460v/60Hz/3ph Soft Start Pump Controller, conduits, wiring & motor seal-tite flex in pump building.	1	LS	\$ 7,500.00	1	\$ 7,500.00	1	\$ 7,500.00
1	Mob/Demob	1	LS	\$ 2,500.00	1	\$ 2,500.00	1	\$ 2,500.00
2	New 500amp breaker & contractors	1	Ea	\$ 6,368.00	1	\$ 6,368.00	1	\$ 6,368.00
3	Labor to replace 400amp breaker with new 500amp breaker in existing panel.	1	LS	\$ 3,000.00	1	\$ 3,000.00	1	\$ 3,000.00

TOTALS

\$ 183,990.00

\$ 183,990.00

Prepared By: Oscar Macias Date _____

Signed By: John C. Zimmerer Date _____

Approved By: _____ Date _____



Lic. # 964537

January 15, 2020

Cabazon County Water District
 P.O. Box 297
 Cabazon, CA 92230

Attn. Calvin Louie

**RE: Well 1
 Electrical Upgrade Electrical**

Materials	Qty.	Units	Unit Price	Ext. Price
300HP 460V 3PH Soft Starter	1	Ea.	\$ 8,453.00	\$ 8,453.00
500 Amp Breaker and contactors	1	Ea.	\$ 4,579.00	\$ 4,579.00
*New wiring and connectors to pump motor	1	Ea.	\$ 622.00	\$ 622.00
		Subtotal		\$ 13,654.00
Labor	Qty.	Units	Unit Price	Ext. Price
2 Men & Electrical Service Trucks (Mob)	4	Hr.	\$ 98.00	\$ 392.00
2 Men & Electrical Service Trucks (Reg)	12	Hr.	\$ 178.00	\$ 2,136.00
		Subtotal		\$ 2,528.00
		Total Estimated Price		\$ 16,182.00

These prices are based on prevailing wage rates and are valid for 30 days, after such time they may be subject to review and/or possible change.

If you have any questions regarding this matter please feel free to call.

Sincerely,

Julio Martinez



Lic. # 964537

January 15, 2020

Cabazon County Water District
 P.O. Box 297
 Cabazon, CA 92230

Attn. Calvin Louie

RE: Well 11
Pump equipment & well rehab

Materials	Qty.	Units	Unit Price	Ext. Price
Goulds 12CMC-12 O/L Bowl Assy; 1000GPM@826' TDH	1	Ea.	\$ 23,250.00	\$ 23,250.00
850 ft. of 10" x .365W O/L Column pipe	850	Ft.	\$ 63.91	\$ 54,323.00
10" x 3" X 10' Mid-Stretch Column Assembly	1	Ea.	\$ 5,453.00	\$ 5,453.00
860 ft. of 3" x 1-15/16" Tube & shaft assemblies	860	Ft.	\$ 48.49	\$ 41,701.00
10" x 3" Black widow spiders	21	Ea.	\$ 23.00	\$ 483.00
8" x 10' Suction pipe with cone strainer	1	Ea.	\$ 784.00	\$ 784.00
Gaskets, bolting, banding, buckles, etc.	1	Ea.	\$ 345.00	\$ 345.00
U.S. 300HP VHS Motor Premium Eff., Extra High Thrust	1	Ea.	\$ 26,298.00	\$ 26,298.00
*Place 250HP customer motor in storage	1	Ea.	N/A	N/A
		Subtotal		\$ 152,637.00
Repairs	Qty.	Units	Unit Price	Ext. Price
Recondition Discharge Head:	1	Ea.	\$ 288.00	\$ 288.00
• Sandblast, inspect and epoxy coat				
Rework Top Stretch Assembly	1	Ea.	\$ 485.00	\$ 485.00
		Subtotal		\$ 773.00
Shop Repairs	Qty.	Hrs.	Unit Price	Ext. Price
Shop Machine/Labor	1	16	\$ 88.00	\$ 1,408.00
		Subtotal		\$ 1,408.00
Install Pump	Qty.	Units	Unit Price	Ext. Price
2 Men – 40 Ton Crane (Mob)	3	Hr.	\$ 370.00	\$ 1,110.00
2 Men – 40 Ton Crane (Reg)	32	Hr.	\$ 450.00	\$ 14,400.00
1 Man & Service Truck (Mob)	8	Hr.	\$ 92.00	\$ 736.00
Additional Rig Helper (Reg)	32	Hr.	\$ 172.00	\$ 5,504.00
		Subtotal		\$ 21,750.00



Lic. # 964537

Start Up	Qty.	Units	Unit Price	Ext. Price
1 Man & Electrical Service Truck (Mob)	2	Hr.	\$ 98.00	\$ 196.00
1 Man & Electrical Service Truck (Reg)	6	Hr.	\$ 178.00	\$ 1,068.00
		Subtotal		\$ 1,264.00
Well Rehabilitation	Qty.	Units	Unit Price	Ext. Price
2 Men – Rig & Service Truck – (Mob)	9	Hr.	\$ 220.00	\$ 1,980 .00
Brush Well Casing - Poly	6	Hr.	\$ 300.00	\$ 1,800.00
Furnish, install and remove dual swab equipment	22	Hr.	\$300.00	\$ 6,600.00
Dual Swab w/ Chemical	4	Hr.	\$ 300.00	\$ 1,200.00
Air Lift	6	Hr.	\$ 260.00	\$ 1,560.00
Collection (Baker) Tank	1	Ea.	\$ 3,584.00	\$ 3,584.00
Well Survey (video log)	1	Ea.	\$ 1,050.00	\$ 1,050.00
Fabricate Poly brush	1	Ea.	\$ 226.00	\$ 226.00
Liquid Acid Descaler (55 Gal. drum)	4	Ea.	\$ 2,129.00	\$ 8,516.00
		Subtotal		\$ 26,516.00
Total Estimated Price Including Tax & Freight				\$ 204,348.00

**These prices are based on prevailing wage rates and are valid for 30 days, after such time they may be subject to review and/or possible change.*

If you have any questions regarding this matter please feel free to call.

Sincerely,

Julio Martínez

RESOLUTION NO. 02-2020

RESOLUTION OF THE CABAZON WATER DISTRICT APPROVING ADJUSTMENTS TO MISCELLANEOUS USER FEES

WHEREAS, the Cabazon Water District (“District”) charges fees for various services, permits, licenses, and regulatory activity provided by the District (collectively, the “Fees”); and

WHEREAS, in order for the Fees to cover the costs of providing the services, permits, licenses, or regulatory activity for which the Fees are imposed, many of the Fees must be adjusted to reflect reasonable estimated costs of service; and

WHEREAS, certain of the Fees are subject to the adoption procedures set forth under Government Code section 66016, and others are subject to the procedures of Government Code section 66018; and

WHEREAS, in accordance with Government Code section 66016, the District has made available to the public, at least ten (10) days prior to the date of this meeting, data supporting the Fees, and notice of this meeting has been mailed to all interested persons that have requested such notice; and

WHEREAS, in accordance with Government Code section 66018, the District held a public hearing on January 21, 2020, for the purpose of receiving public comments to the proposed Fees. Notice of the public hearing was given by publication in a newspaper of general circulation within the District once a week for two weeks commencing at least ten (10) days prior to the public hearing, with at least 5 days intervening between the first and last publication. On January 21, 2020, at the time and place set for the public hearing, the Board of Directors heard and considered all oral and written presentations and comments made regarding the proposed Fees, and determined to adopt the fees; and

WHEREAS, the Board of Directors now wishes to memorialize said adoption of Fees and the amount of said Fees as set forth in Exhibit 1 hereto.

NOW, THEREFORE, the Board of Directors of the Cabazon Water District hereby finds, determines, and resolves as follows:

1. The above Recitals are true and correct and by this reference incorporated herein.
2. The Board of Directors hereby memorializes the adoption of the new or increased Fees set forth in Exhibit 1 hereto on January 21, 2020. The Fees memorialized pursuant to this Resolution shall supersede any prior fees, charges, penalties, or other exactions imposed by resolution or otherwise by the District, to the extent such prior fees, charges, penalties, or other exactions conflict with the Fees set forth in Exhibit 1 hereto.
3. The Board has considered the full record before it, which may include but is not limited to such things as the staff report, testimony by staff and the public, and other materials and evidence submitted or provided to it. Based upon such consideration, the District finds and determines that:

(a) The Fees:

(1) are imposed for a specific government service provided directly to the payor, or for reasonable regulatory costs of the District for issuing licenses and permits, performing investigations, inspections, and administrative enforcements of the District's rules and regulations, resolutions, or ordinances;

(2) are no more than necessary to cover the reasonable costs of the governmental activity for which the Fee is imposed; and

(3) the manner in which those costs are allocated to a payor bear a fair or reasonable relationship to the payor's burdens on, or benefits received from, the governmental activity for which the Fee is imposed.

(c) The Fees are not taxes within the meaning of California Constitution article XIII C, section 1(e).

4. This Resolution shall take effect immediately upon its adoption. This Resolution memorializes the Fees that were adopted on January 21, 2020, and took effect on such date.

PASSED AND ADOPTED by the Board of Directors of the Cabazon Water District on this _____ day of _____, 2020 by the following vote:

AYES:
NOES:
ABSENT:
ABSTAIN:

Robert Lynk, Chair

ATTEST:

Elizabeth Lemus, Secretary